

# 2024 SUPPLEMENTAL PAYROLL



## PAY DATES & PROCESSING SCHEDULE

PAY ID	PAY PERIOD	PAY DATE	LOCKED FOR PROCESSING	
			NEW ePAs FOR PAY PERIOD CAN <b>NOT</b> BE ENTERED	
SP 01	12/01/23 - 12/31/23	Friday, January 12, 2024	AT 3:00PM ON	01/08/24 - 01/09/24
SP 02	01/01/24 - 01/31/24	Thursday, February 15, 2024	AT 3:00PM ON	02/09/24 - 02/12/24
SP 03	02/01/24 - 02/29/24	Friday, March 8, 2024	AT 3:00PM ON	03/04/24 - 03/05/24
SP 04	03/01/24 - 03/31/24	Monday, April 15, 2024	AT 3:00PM ON	04/09/24 - 04/10/24
SP 05	04/01/24 - 04/30/24	Wednesday, May 15, 2024	AT 3:00PM ON	05/09/24 - 05/10/24
SP 06	05/01/24 - 05/31/24	Friday, June 14, 2024	AT 3:00PM ON	06/10/24 - 06/11/24
SP 07	06/01/24 - 06/30/24	Monday, July 15, 2024	AT 3:00PM ON	07/09/24 - 07/10/24
SP 08	07/01/24 - 07/31/24	Thursday, August 15, 2024	AT 3:00PM ON	08/09/24 - 08/12/24
SP 09	08/01/24 - 08/31/24	Friday, September 13, 2024	AT 3:00PM ON	09/09/24 - 09/10/24
SP 10	09/01/24 - 09/30/24	Tuesday, October 15, 2024	AT 3:00PM ON	10/09/24 - 10/10/24
SP 11	10/01/24 - 10/31/24	Friday, November 15, 2024	AT 3:00PM ON	11/11/24 - 11/12/24
SP 12	11/01/24 - 11/30/24	Friday, December 13, 2024	AT 3:00PM ON	12/09/24 - 12/10/24

\*\*The Input Hold Period is when Payroll Input must hold on entering additional ePAs that would impact the period being processed for payment. ePAs not entered prior to the Input Hold Period will not be reflected on the payroll in process. Please refer to the ePA Guidelines and Payroll Schedule page for additional information.