

2024 FACULTY SUMMER PAYROLL



PAY DATES & PROCESSING SCHEDULE

FACULTY SUMMER & INTERIM PAYROLL

Interim Pay is for teaching and administrative assignments during the Interim term only. These assignments begin and end concurrently with the interim schedules and are paid on the monthly payroll that is closest to the end of the session appointed.

Summer Pay is for summer school teaching and administrative assignments during the Summer I and Summer II terms only. These assignments begin and end concurrently with the summer term schedules and are paid on the monthly payroll that is closest to the end of the session appointed.

PAY ID	PAY PERIOD	PAY DATE	LOCKED FOR PROCESSING	
			NEW ePAs FOR PAY PERIOD CAN NOT BE ENTERED	
SI 01	12/18/23 - 01/05/24	Wednesday, January 31, 2024	AT 3:00PM ON	01/23/24 - 01/26/24
SI 02	05/06/24 - 05/24/24	Friday, May 31, 2024	AT 3:00PM ON	05/23/24 - 05/28/24
SI 03	05/28/24 - 06/28/24	Friday, June 28, 2024	AT 3:00PM ON	06/20/24 - 06/25/24
SI 04	07/03/24 - 08/02/24	Wednesday, July 31, 2024	AT 3:00PM ON	07/23/24 - 07/26/24

FACULTY SUMMER RESEARCH

Summer Research payroll is processed in May, June, July, and August, and is on the same ePA due date and pay date schedule as the monthly payroll. Summer Research pay is used only for research, not teaching. Summer Research positions can only be held between May 16th and August 15th.

PAY ID	PAY PERIOD	PAY DATE	LOCKED FOR PROCESSING	
			NEW ePAs FOR PAY PERIOD CAN NOT BE ENTERED	
MO 05	05/16/24 - 05/31/24	Friday, May 31, 2024	AT 3:00PM ON	05/23/24 - 05/28/24
MO 06	06/01/24 - 06/30/24	Friday, June 28, 2024	AT 3:00PM ON	06/20/24 - 06/25/24
MO 07	07/01/24 - 07/31/24	Wednesday, July 31, 2024	AT 3:00PM ON	07/23/24 - 07/26/24
MO 08	08/01/24 - 08/15/24	Friday, August 30, 2024	AT 3:00PM ON	08/22/24 - 08/27/24

**The Input Hold Period is when Payroll Input must hold on entering additional ePAs that would impact the period being processed for payment. ePAs not entered prior to the Input Hold Period will not be reflected on the payroll in process. Please refer to the ePA Guidelines and Payroll Schedule page for additional information.