

2024 BIWEEKLY PAYROLL



PAY DATES & PROCESSING SCHEDULE

PAY ID	PAY PERIOD	PAY DATE	LOCKED FOR PROCESSING		E-TIME TIMESHEET APPROVAL DUE BY
			NEW ePAs FOR PAY PERIOD CAN NOT BE ENTERED		
BW 01	12/24/23 - 01/06/24	Friday, January 12, 2024	AT 3:00PM ON	01/05/24 - 01/10/24	BY 12:00PM ON 01/08/24
BW 02	01/07/24 - 01/20/24	Friday, January 26, 2024	AT 3:00PM ON	01/19/24 - 01/24/24	BY 12:00PM ON 01/22/24
BW 03	01/21/24 - 02/03/24	Friday, February 9, 2024	AT 3:00PM ON	02/02/24 - 02/07/24	BY 12:00PM ON 02/05/24
BW 04	02/04/24 - 02/17/24	Friday, February 23, 2024	AT 3:00PM ON	02/16/24 - 02/21/24	BY 12:00PM ON 02/19/24
BW 05	02/18/24 - 03/02/24	Friday, March 8, 2024	AT 3:00PM ON	03/01/24 - 03/06/24	BY 12:00PM ON 03/04/24
BW 06	03/03/24 - 03/16/24	Friday, March 22, 2024	AT 3:00PM ON	03/15/24 - 03/20/24	BY 12:00PM ON 03/18/24
BW 07	03/17/24 - 03/30/24	Friday, April 5, 2024	AT 3:00PM ON	03/29/24 - 04/03/24	BY 12:00PM ON 04/01/24
BW 08	03/31/24 - 04/13/24	Friday, April 19, 2024	AT 3:00PM ON	04/12/24 - 04/17/24	BY 12:00PM ON 04/15/24
BW 09	04/14/24 - 04/27/24	Friday, May 3, 2024	AT 3:00PM ON	04/26/24 - 05/01/24	BY 12:00PM ON 04/29/24
BW 10	04/28/24 - 05/11/24	Friday, May 17, 2024	AT 3:00PM ON	05/10/24 - 05/15/24	BY 12:00PM ON 05/13/24
BW 11	05/12/24 - 05/25/24	Friday, May 31, 2024	AT 3:00PM ON	05/24/24 - 05/29/24	BY 12:00PM ON 05/28/24
BW 12	05/26/24 - 06/08/24	Friday, June 14, 2024	AT 3:00PM ON	06/07/24 - 06/12/24	BY 12:00PM ON 06/10/24
BW 13	06/09/24 - 06/22/24	Friday, June 28, 2024	AT 3:00PM ON	06/21/24 - 06/26/24	BY 12:00PM ON 06/24/24
BW 14	06/23/24 - 07/06/24	Friday, July 12, 2024	AT 3:00PM ON	07/05/24 - 07/10/24	BY 12:00PM ON 07/08/24
BW 15	07/07/24 - 07/20/24	Friday, July 26, 2024	AT 3:00PM ON	07/19/24 - 07/24/24	BY 12:00PM ON 07/22/24
BW 16	07/21/24 - 08/03/24	Friday, August 9, 2024	AT 3:00PM ON	08/02/24 - 08/07/24	BY 12:00PM ON 08/05/24
BW 17	08/04/24 - 08/17/24	Friday, August 23, 2024	AT 3:00PM ON	08/16/24 - 08/21/24	BY 12:00PM ON 08/19/24
BW 18	08/18/24 - 08/31/24	Friday, September 6, 2024	AT 3:00PM ON	08/30/24 - 09/04/24	BY 12:00PM ON 09/03/24
BW 19	09/01/24 - 09/14/24	Friday, September 20, 2024	AT 3:00PM ON	09/13/24 - 09/18/24	BY 12:00PM ON 09/16/24
BW 20	09/15/24 - 09/28/24	Friday, October 4, 2024	AT 3:00PM ON	09/27/24 - 10/02/24	BY 12:00PM ON 09/30/24
BW 21	09/29/24 - 10/12/24	Friday, October 18, 2024	AT 3:00PM ON	10/11/24 - 10/16/24	BY 12:00PM ON 10/14/24
BW 22	10/13/24 - 10/26/24	Friday, November 1, 2024	AT 3:00PM ON	10/25/24 - 10/30/24	BY 12:00PM ON 10/28/24
BW 23	10/27/24 - 11/09/24	Friday, November 15, 2024	AT 3:00PM ON	11/08/24 - 11/13/24	BY 12:00PM ON 11/11/24
BW 24	11/10/24 - 11/23/24	Wednesday, November 27, 2024	AT 3:00PM ON	11/20/24 - 11/25/24	BY 12:00PM ON 11/21/24
BW 25	11/24/24 - 12/07/24	Friday, December 13, 2024	AT 3:00PM ON	12/06/24 - 12/11/24	BY 12:00PM ON 12/09/24
BW 26	12/08/24 - 12/21/24	Friday, December 27, 2024	AT 3:00PM ON	12/18/24 - 12/23/24	BY 12:00PM ON 12/19/24
BW 01	12/22/24 - 01/04/25	Friday, January 10, 2025	AT 3:00PM ON	01/03/25 - 01/08/25	BY 12:00PM ON 01/06/25

**The Input Hold Period is when Payroll Input must hold on entering additional ePAs that would impact the period being processed for payment. ePAs not entered prior to the Input Hold Period will not be reflected on the payroll in process. Please refer to the ePA Guidelines and Payroll Schedule page for additional information.