

2023 SUPPLEMENTAL PAYROLL



PAY DATES & PROCESSING SCHEDULE

| PAY ID | PAY PERIOD | PAY DATE | LOCKED FOR PROCESSING | |
|--------|---------------------|------------------------------|---|---------------------|
| | | | NEW ePAs FOR PAY PERIOD CAN NOT BE ENTERED | |
| SP 01 | 12/01/22 - 12/31/22 | Friday, January 13, 2023 | AT 3:00PM ON | 01/09/23 - 01/10/23 |
| SP 02 | 01/01/23 - 01/31/23 | Wednesday, February 15, 2023 | AT 3:00PM ON | 02/09/23 - 02/10/23 |
| SP 03 | 02/01/23 - 02/28/23 | Wednesday, March 15, 2023 | AT 3:00PM ON | 03/09/23 - 03/10/23 |
| SP 04 | 03/01/23 - 03/31/23 | Friday, April 14, 2023 | AT 3:00PM ON | 04/10/23 - 04/11/23 |
| SP 05 | 04/01/23 - 04/30/23 | Monday, May 15, 2023 | AT 3:00PM ON | 05/09/23 - 05/10/23 |
| SP 06 | 05/01/23 - 05/31/23 | Thursday, June 15, 2023 | AT 3:00PM ON | 06/09/23 - 06/12/23 |
| SP 07 | 06/01/23 - 06/30/23 | Friday, July 14, 2023 | AT 3:00PM ON | 07/10/23 - 07/11/23 |
| SP 08 | 07/01/23 - 07/31/23 | Tuesday, August 15, 2023 | AT 3:00PM ON | 08/09/23 - 08/10/23 |
| SP 09 | 08/01/23 - 08/31/23 | Friday, September 15, 2023 | AT 3:00PM ON | 09/11/23 - 09/12/23 |
| SP 10 | 09/01/23 - 09/30/23 | Friday, October 13, 2023 | AT 3:00PM ON | 10/09/23 - 10/10/23 |
| SP 11 | 10/01/23 - 10/31/23 | Wednesday, November 15, 2023 | AT 3:00PM ON | 11/09/23 - 11/10/23 |
| SP 12 | 11/01/23 - 11/30/23 | Friday, December 15, 2023 | AT 3:00PM ON | 12/11/23 - 12/12/23 |

**The Input Hold Period is when Payroll Input must hold on entering additional ePAs that would impact the period being processed for payment. ePAs not entered prior to the Input Hold Period will not be reflected on the payroll in process. Please refer to the ePA Guidelines and Payroll Schedule page for additional information.