

2023 BIWEEKLY PAYROLL



PAY DATES & PROCESSING SCHEDULE

PAY ID	PAY PERIOD	PAY DATE	LOCKED FOR PROCESSING		E-TIME TIMESHEET APPROVAL DUE BY
			NEW ePAs FOR PAY PERIOD CAN	NOT BE ENTERED	
BW 01	12/25/22 - 01/07/23	Friday, January 13, 2023	AT 3:00PM ON	01/06/23 - 01/11/23	BY 12:00PM ON 01/09/23
BW 02	01/08/23 - 01/21/23	Friday, January 27, 2023	AT 3:00PM ON	01/20/23 - 01/25/23	BY 12:00PM ON 01/23/23
BW 03	01/22/23 - 02/04/23	Friday, February 10, 2023	AT 3:00PM ON	02/03/23 - 02/08/23	BY 12:00PM ON 02/06/23
BW 04	02/05/23 - 02/18/23	Friday, February 24, 2023	AT 3:00PM ON	02/17/23 - 02/22/23	BY 12:00PM ON 02/20/23
BW 05	02/19/23 - 03/04/23	Friday, March 10, 2023	AT 3:00PM ON	03/03/23 - 03/08/23	BY 12:00PM ON 03/06/23
BW 06	03/05/23 - 03/18/23	Friday, March 24, 2023	AT 3:00PM ON	03/17/23 - 03/22/23	BY 12:00PM ON 03/20/23
BW 07	03/19/23 - 04/01/23	Friday, April 7, 2023	AT 3:00PM ON	03/31/23 - 04/05/23	BY 12:00PM ON 04/03/23
BW 08	04/02/23 - 04/15/23	Friday, April 21, 2023	AT 3:00PM ON	04/14/23 - 04/19/23	BY 12:00PM ON 04/17/23
BW 09	04/16/23 - 04/29/23	Friday, May 5, 2023	AT 3:00PM ON	04/28/23 - 05/03/23	BY 12:00PM ON 05/01/23
BW 10	04/30/23 - 05/13/23	Friday, May 19, 2023	AT 3:00PM ON	05/12/23 - 05/17/23	BY 12:00PM ON 05/15/23
BW 11	05/14/23 - 05/27/23	Friday, June 2, 2023	AT 3:00PM ON	05/26/23 - 05/31/23	BY 12:00PM ON 05/29/23
BW 12	05/28/23 - 06/10/23	Friday, June 16, 2023	AT 3:00PM ON	06/09/23 - 06/14/23	BY 12:00PM ON 06/12/23
BW 13	06/11/23 - 06/24/23	Friday, June 30, 2023	AT 3:00PM ON	06/23/23 - 06/28/23	BY 12:00PM ON 06/26/23
BW 14	06/25/23 - 07/08/23	Friday, July 14, 2023	AT 3:00PM ON	07/07/23 - 07/12/23	BY 12:00PM ON 07/10/23
BW 15	07/09/23 - 07/22/23	Friday, July 28, 2023	AT 3:00PM ON	07/21/23 - 07/26/23	BY 12:00PM ON 07/24/23
BW 16	07/23/23 - 08/05/23	Friday, August 11, 2023	AT 3:00PM ON	08/04/23 - 08/09/23	BY 12:00PM ON 08/07/23
BW 17	08/06/23 - 08/19/23	Friday, August 25, 2023	AT 3:00PM ON	08/18/23 - 08/23/23	BY 12:00PM ON 08/21/23
BW 18	08/20/23 - 09/02/23	Friday, September 8, 2023	AT 3:00PM ON	09/01/23 - 09/06/23	BY 12:00PM ON 09/04/23
BW 19	09/03/23 - 09/16/23	Friday, September 22, 2023	AT 3:00PM ON	09/15/23 - 09/20/23	BY 12:00PM ON 09/18/23
BW 20	09/17/23 - 09/30/23	Friday, October 6, 2023	AT 3:00PM ON	09/29/23 - 10/04/23	BY 12:00PM ON 10/02/23
BW 21	10/01/23 - 10/14/23	Friday, October 20, 2023	AT 3:00PM ON	10/13/23 - 10/18/23	BY 12:00PM ON 10/16/23
BW 22	10/15/23 - 10/28/23	Friday, November 3, 2023	AT 3:00PM ON	10/27/23 - 11/01/23	BY 12:00PM ON 10/30/23
BW 23	10/29/23 - 11/11/23	Friday, November 17, 2023	AT 3:00PM ON	11/10/23 - 11/15/23	BY 12:00PM ON 11/13/23
BW 24	11/12/23 - 11/25/23	Friday, December 1, 2023	AT 3:00PM ON	11/24/23 - 11/29/23	BY 12:00PM ON 11/27/23
BW 25	11/26/23 - 12/09/23	Friday, December 15, 2023	AT 3:00PM ON	12/08/23 - 12/13/23	BY 12:00PM ON 12/11/23
BW 26	12/10/23 - 12/23/23	Friday, December 29, 2023	AT 3:00PM ON	12/22/23 - 12/27/23	BY 12:00PM ON 12/25/23

**The Input Hold Period is when Payroll Input must hold on entering additional ePAs that would impact the period being processed for payment. ePAs not entered prior to the Input Hold Period will not be reflected on the payroll in process. Please refer to the ePA Guidelines and Payroll Schedule page for additional information.