



HR Learning & Development

September 2024

*Resources that Work!*

HR Learning & Development is here to help you **Learn, Develop and Grow!**

Explore the series, workshops, and resources featured in our redesigned newsletter. And let's connect to discuss your learning needs -- and how we can help you achieve your 2024 individual and organizational goals!

## **NEW! Fall 2024 EAP Series**

[Communicating Effectively with Distressed Customers](#), 9/26

[Being Accountable in Work and Life](#), 10/3

[Becoming a Better Listener](#), 10/24

[Initiating Difficult Conversations](#), 11/14

New Employee Assistance Program  
**GuidanceResources**



COMPSYCH  
Consultation Services



**EXPRESS YOURSELF**

Life's challenging. Your EAP can help.



## **September UA Agility Series**

[Psychological Safety](#), 9/5

[PDCA \(Plan-Do-Check-Act\)](#), 9/11

[Problem Solving](#), 9/17

[Root Cause Analysis](#), 9/24

[Learn More](#)

## Leadership Development Resources

Human Resources is committed to equipping our leaders with the knowledge and skills needed to lead effectively. The series and workshops below provide managers with the communication, coaching, and management skills needed to empower, motivate and lead employees and teams.



**New Management Orientation, 9/11**

**Front-Line Supervisor Six-Day Series - [Learn More](#)**

Sept. 12 & 26, Oct. 10 & 24, Nov. 7 & 21

**Crucial Conversations for Mastering Dialogue Series, 9/17 & 9/18**

Registration and Materials Fee: \$325.00

**UA Essentials for Management Series**

**[Part 1 Management Essentials, 9/24](#)**

**[Part 2 Recruitment, Selection & Onboarding, 10/17](#)**

**Necessary Knowledge and Third-Party Resolution for Supervisors, 9/25**

[Learn More](#)

**LEAD. TRAIN. DEVELOP.**

# Managers' Hub

## Featured Behavioral Expectation for Excellence

...key competencies all University employees should exhibit...

**Effective Communication:** Conveys ideas, thoughts, knowledge, data, and other information to individuals and groups verbally and in writing, and also utilizes active listening skills so that the message is received and understood with clarity and purpose.



### Faculty & Staff

Have You Activated Your LinkedIn  
Access through **UA** LMS?

Explore the Online  
[LinkedIn Learning Catalog](#)

Log in + Learn at [ualms.ua.edu](http://ualms.ua.edu)

### Excel for Everyone

#### From Beginner to Intermediate

September 16th, 2:00 - 3:30 P.M.

[Register Here](#)

Can't attend? Check out the [LinkedIn Catalog](#)  
for online options!



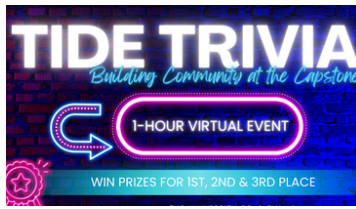
## Building Community at the Capstone







September 10th  
10:00 - 11:00 AM



September 17th  
12:00 - 1:00 PM



September 25th  
1:30 - 2:30 PM

Register to Attend

## Flu Shots Available!

The Mobile Outreach Unit will be parked outside of the [HR Administration Building](#) on **September 23rd** from 11 AM - 1 PM for Faculty/Staff/Students.



# New Faculty Orientation

HR ENJOYED WELCOMING NEW FACULTY TO THE CAPSTONE!



*"Tell me and I forget. Teach me and I remember. Involve me and I learn."*

~ Benjamin Franklin

What do you think about the new look and feel of our newsletter?



## Our Team is Your Team!



Teresa Faulkner,  
Manager



Chloe Ighabor,  
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### HR Learning & Development

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