

January 29, 2008

THE UNIVERSITY OF  
**ALABAMA**  
FOUNDED 1831

TO: All University Employees  
FROM: Charlotte Harris, Associate Vice President for Human Resources  
SUBJECT: Nominations for Prestigious Awards

*Exemplary. Above and beyond. Furthers the mission of The University of Alabama. We need your help locating UA employees who possess these characteristics.*

The *E. Roger Sayers Distinguished Service Award* and the *Dr. Minnie C. Miles Endowed Excellence Award* will be presented to outstanding employees at the Spring State of the University Address on Wednesday, April 2, 2008.

Established by the President's Cabinet and the National Alumni Association, the Sayers award honors faculty and exempt personnel who have performed in an exemplary manner to further the mission of the University. The Miles award honors exempt, non-faculty employees who have performed in an exemplary manner above and beyond their normal duties and who have furthered the mission of the University. Dr. Miles, professor emerita of organizational behavior, established this award to promote and recognize administrative excellence at the University.

If you know an outstanding co-worker who meets the standards set by either award, please submit your nomination to the Department of Human Resources no later than Wednesday, March 5, 2008. Nomination forms are available at the HR Department's website ([hr.ua.edu/empl\\_rel/empl\\_recog.html](http://hr.ua.edu/empl_rel/empl_recog.html)).

